



Altierus Career College – Catalog Addendum

HOUSTON - BISSONNET

Addendum to the 2021 College Catalog – Version I Volume I

December 2021

The catalog addendum contains specific campus information including hours, administration, and the academic calendar as well as any changes to policy or programming that are effective after the publication of the current catalog version identified above. In addition, this catalog addendum contains temporary changes related to the COVID-19 campus response. All information listed below is considered to be policy based on the effective date that corresponds with the item and will be deemed to remain in effect unless removed from the addendum or accompanied by an end date.

I hereby certify that the statements and information in this supplemental catalog addendum are true and correct to the best of my knowledge and belief.

A handwritten signature in black ink, appearing to read "Gregory Garrett".

Campus Director,
Bissonnet Campus

CAMPUS ADMINISTRATION

BISSONNET	
Gregory Garrett	Campus Director
Amanda Broussard	Academic Dean
Henry Dominguez	Director of Financial Aid
Olga Hardeman	Director of Career Services
Demecas Banks	Director of Enrollment

CAMPUS OPERATING HOURS

Office	
9:00 AM – 7:00 PM	Monday – Thursday
8:00 AM – 5:00 PM	Friday
9:00 AM – 1:00 PM	Saturday

CLASS SCHEDULES FOR MODULAR PROGRAMS

Students will attend 1-2 days per week as scheduled prior to enrollment or as modified and approved by Academics. The rest of the coursework will be completed asynchronously online. Class and break times for the scheduled on campus day are as follows:

	IET, ECT, HVAC, RT Tues & Thurs 2 Days Mid Morning	IET, ECT, HVAC, RT Tues & Thurs 2 Days Afternoon	IET, ECT, HVAC, RT Tues & Thurs 2 Days Evening	MA, DA, MBC, PhT Tues – Thurs 1 Day Morning	MA, DA, MBC, PhT Tues – Thurs 1 Day Mid Morning	MA, DA, MBC, PhT Tues – Thurs 1 Day Afternoon	MA, DA, MBC, PhT Tues – Thurs 1 Day Evening	PhT Friday 1 Day Mid Morning
Class Session	10:00a – 1:00p	3:00p – 6:00p	6:00p– 9:00p	6:00a– 10:00a	10:00a– 2:00p	2:00p – 6:00p	6:00p – 10:00p	10:00a– 2:00p
Break(s)	10:50a– 11:00a	3:50p– 4:00p	6:50p– 7:00p	6:50a– 7:00a	10:50a– 11:00a	2:50p– 3:00p	6:50p– 7:00p	10:50a– 11:00a
	11:50a– 12:10p	4:50p– 5:10p	7:50p– 8:10p	7:50a– 8:10a	11:50a– 12:10p	3:50p– 4:10p	7:50p– 8:10p	11:50a– 12:10p
				9:00a– 9:10a	1:00p– 1:10p	5:00p– 5:10p	9:00p– 9:10p	1:00p– 1:10p

TUITION AND FEES

For Programs or Applicable Degree Terms Starting Before February 2022:

Diploma Program	Program Length	Quarter Credits	Tuition	Textbooks & Equipment	Total Cost (estimated)
Dental Assistant	37 weeks	54	\$15,594	Included in tuition	\$15,594
Electrical Construction Technician	36 weeks	54	\$15,594	Included in tuition	\$15,594
HVAC Technician	36 weeks	54	\$15,594	Included in tuition	\$15,594
Industrial Electrical Technician	36 Weeks	54	\$15,594	Included in tuition	\$15,594
Medical Assistant	41 weeks	60	\$17,750	Included in tuition	\$17,750
Medical Billing and Coding	33 weeks	48	\$14,850	Included in tuition	\$14,850
Pharmacy Technician	33 weeks	48	\$14,850	Included in tuition	\$14,850
Refrigeration Technician	36 Weeks	54	\$15,594	Included in tuition	\$15,594
Associate of Science Program	Program Length	Quarter Credits	Tuition	Textbooks & Equipment	Total Cost (estimated)
Surgical Technology	24 Months	98	\$320/credit hour attempted	Included in tuition	Expected total \$31,360

For Programs or Applicable Degree Terms Starting After February 1, 2022:

Diploma Program	Program Length	Quarter Credits	Tuition	Textbooks & Equipment	Total Cost (estimated)
Dental Assistant	37 weeks	54	\$15,822	Included in tuition	\$15,822
Electrical Construction Technician	36 weeks	54	\$15,822	Included in tuition	\$15,822
HVAC Technician	36 weeks	54	\$15,822	Included in tuition	\$15,822
Industrial Electrical Technician	36 Weeks	54	\$15,822	Included in tuition	\$15,822
Medical Assistant	41 weeks	60	\$18,060	Included in tuition	\$18,060
Medical Billing and Coding	33 weeks	48	\$14,976	Included in tuition	\$14,976
Pharmacy Technician	33 weeks	48	\$14,976	Included in tuition	\$14,976
Refrigeration Technician	36 Weeks	54	\$15,822	Included in tuition	\$15,822
Associate of Science Program	Program Length	Quarter Credits	Tuition	Textbooks & Equipment	Total Cost (estimated)
Surgical Technology	24 Months	98	\$345/credit hour attempted	Included in tuition	Expected total \$33,810

Table Updated: December 28, 2021

Textbooks are included in the undergraduate tuition and are provided as eBook or hard copy at the School's discretion. When electronic books are issued, hard copies may be purchased at an additional cost.

Book Costs and Opt-Out Policy - The School has an arrangement with a third-party textbook provider that enables the School to make required books available to students below competitive market rates. These book costs are included in tuition, and the School provides these books to students, without additional charges, by the seventh day of the financial aid payment period. Opting out of the included books and automatic delivery of required print/electronic books and materials, is not recommended. However, students wishing to opt-out of receiving their books from the School may obtain an Opt-Out and Waiver of Supplied Books Request form by requesting one from a Financial Aid planner or student services advisor, and complete and return the form to the Financial Aid planner at least 10 days before the beginning of the term. Students who register late and wish to opt-out may receive books automatically delivered, and must return such automatically delivered books in new, unused condition. As there is no additional charge for books, opting out of receiving books from the School will not result in any change to tuition.

The tuition table only applies to:

1. New enrolling students. A new student is defined as a student who has never attended a Zenith Education Group school or has graduated and enrolled in a new program; or
2. Re-entering students who have withdrawn and are re-entering greater than 180 days from their withdrawal date (The withdrawn time period is calculated from the student's withdrawal date to the new module or term start date.); or
3. Re-entering degree students who are re-entering within 180 days

For re-entering diploma students who have withdrawn and are re-entering within 180 days, the following tuition charges apply:

- Same Program (Same / New Program Version): Will be charged tuition at the original tuition rate reflected on the original enrollment agreement less the amount charged on the prior period of enrollment (Charges plus or minus any tuition adjustments).
- Same Program (New Program Version of Different Credits / Length of Program): Will be charged tuition at the current catalog rate for the program of enrollment less the amount charged on the prior period of enrollment (Charges plus or minus any tuition adjustments).
- Different / New Program (Program Change): Will be charged tuition at the current catalog rate for the program of enrollment. A tuition credit will be determined for the student's prior period of enrollment.

ACADEMIC CALENDARS (2021 – 2023)

DIPLOMA MODULAR PROGRAMS

Modular/Diploma Calendar Full Blended 2022	
Start Dates	End Dates*
1/10/2022	2/06/2022
2/07/2022	3/06/2022
3/07/2022	4/03/2022
4/11/2022	5/08/2022
5/09/2022	6/05/2022
6/06/2022	7/03/2022
7/11/2022	8/07/2022
8/08/2022	9/04/2022
9/06/2022	10/02/2022
10/10/2022	11/06/2022
11/07/2022	12/04/2022
12/05/2022	1/08/2023

Modular/Diploma Student Holiday/Breaks 2022		
Holiday/ Student Breaks**	Start Dates	End Dates
Christmas & New Year Holidays	12/24/2021	1/02/2022
Martin Luther King Day	1/17/2022	1/17/2022
Presidents Day	2/21/2022	2/21/2022
Student Break	4/04/2022	04/10/2022
Memorial Day	5/30/2022	5/30/2022
Student Break	7/04/2022	7/10/2022
Labor Day	9/05/2022	9/05/2022
Student Break	10/03/2022	10/09/2022
Thanksgiving Holiday	11/24/2022	11/25/2022
Christmas & New Year Holidays	12/24/2022	1/01/2023

Modular/Diploma Calendar Full Blended 2022-2023	
Start Dates	End Dates*
1/09/2023	2/05/2023
2/06/2023	3/05/2023
3/06/2023	4/02/2023
4/10/2023	5/07/2023
5/08/2023	6/04/2023
6/05/2023	7/02/2023
7/10/2023	8/06/2023
8/07/2023	9/03/2023
9/05/2023	10/01/2023
10/09/2023	11/05/2023
11/06/2023	12/03/2023
12/04/2023	1/07/2024

Modular/Diploma Student Holiday/Breaks 2022 – 2023		
Holiday/ Student Breaks**	Start Dates	End Dates
Martin Luther King Day	1/16/2023	1/16/2023
Presidents Day	2/20/2023	2/20/2023
Student Break	4/03/2023	04/09/2023
Memorial Day	5/29/2023	5/29/2023
Student Break	7/03/2023	7/09/2023
Labor Day	9/04/2023	9/04/2023
Student Break	10/02/2023	10/08/2023
Thanksgiving Holiday	11/23/2023	11/24/2023
Christmas & New Year Holidays	12/24/2023	1/01/2024

* For programs that contain externships/practicums, the typical scheduled end date will be one week later as there is an additional scheduled week of instruction for those courses. This time is reflected in the approved program length for each applicable program. The scheduled end date will be adjusted for scheduled breaks.

** Externship courses will be scheduled to exclude holiday breaks. Students working at externship sites may be asked to complete hours during these published breaks and will have attendance posted for any hours completed during any breaks.

DEGREE LINEAR PROGRAMS

Linear - 2021				
Classes Resume		January	6	2021
Fall Term Ends		January	10	2021
Winter Term Starts		January	11	2021
Winter Term Add/Drop Deadline <i>6 Week I Courses</i>		January	17	2021
Winter Term Add/Drop Deadline <i>12 week courses</i>		January	25	2021
M.L. King Jr. Birthday Holiday		January	18	2021
Presidents' Day		February	15	2021
Mini-Term Starts		February	22	2021
Mini Term Add/Drop Deadline		February	28	2021
Winter Term Ends		April	4	2021
Spring Vacation	From:	April	5	2021
	To:	April	11	2021
Spring Term Starts		April	12	2021
Spring Term Add/Drop Deadline <i>6 Week I courses</i>		April	18	2021
Spring Term Add/Drop Deadline <i>12 Week Courses</i>		April	25	2021
Mini-Term Starts		May	24	2021
Mini Term Add/Drop Deadline		May	30	2021
Memorial Day Holiday		May	31	2021
Spring Term Ends		July	3	2021
Summer Vacation	From:	July	4	2021
	To:	July	11	2021
Summer Term Starts		July	12	2021
Summer Term Add/Drop Deadline <i>6 Week I Courses</i>		July	18	2021
Summer Term Add/Drop Deadline <i>12 Week Courses</i>		July	25	2021
Mini-Term Starts		August	23	2021
Mini-Term Add/Drop Deadline		August	29	2021
Labor Day Holiday		September	6	2021
Summer Term Ends		October	3	2021
Fall Break	From:	October	4	2021
	To:	October	10	2021
Fall Term Start		October	11	2021
Fall Term Add/Drop Deadline <i>6 Week I Courses</i>		October	17	2021
Fall Term Add/Drop Deadline <i>12 Week Courses</i>		October	24	2021
Mini-Term Starts		November	22	2021
Mini-Term Add/Drop Deadline		November	30	2021
Thanksgiving Day Holiday	From:	November	25	2021
	To:	November	26	2021
Winter Holiday	From:	December	24	2021
	To:	January	2	2022
Classes Resume		January	3	2022
Fall Term Ends		January	9	2022

Linear - 2022				
Winter Term Starts		January	10	2022
Winter Term Add/Drop Deadline <i>6 Week I Courses</i>		January	16	2022
M.L. King Jr. Birthday Holiday		January	17	2022
Winter Term Add/Drop Deadline <i>12 week courses</i>		January	24	2022
Presidents' Day		February	21	2022
Mini-Term Starts		February	22	2022
Mini Term Add/Drop Deadline		February	28	2022
Winter Term Ends		April	3	2022
Spring Vacation	From:	April	4	2022
	To:	April	10	2022
Spring Term Starts		April	11	2022
Spring Term Add/Drop Deadline <i>6 Week I courses</i>		April	17	2022
Spring Term Add/Drop Deadline <i>12 Week Courses</i>		April	24	2022
Mini-Term Starts		May	23	2022
Mini Term Add/Drop Deadline		May	29	2022
Memorial Day Holiday		May	30	2022
Spring Term Ends		July	3	2022
Independence Day Holiday		July	4	2022
Summer Vacation	From:	July	5	2022
	To:	July	10	2022
Summer Term Starts		July	11	2022
Summer Term Add/Drop Deadline <i>6 Week I Courses</i>		July	17	2022
Summer Term Add/Drop Deadline <i>12 Week Courses</i>		July	24	2022
Mini-Term Starts		August	22	2022
Mini-Term Add/Drop Deadline		August	28	2022
Labor Day Holiday		September	5	2022
Summer Term Ends		October	2	2022
Fall Break	From:	October	3	2022
	To:	October	9	2022
Fall Term Start		October	10	2022
Fall Term Add/Drop Deadline <i>6 Week I Courses</i>		October	16	2022
Fall Term Add/Drop Deadline <i>12 Week Courses</i>		October	23	2022
Mini-Term Starts		November	21	2022
Thanksgiving Day Holiday	From:	November	24	2022
	To:	November	25	2022
Mini-Term Add/Drop Deadline		November	29	2022
Winter Holiday	From:	December	24	2022
	To:	January	1	2023

Linear - 2023				
Classes Resume		January	2	2022
Fall Term Ends		January	8	2023
Winter Term Starts		January	9	2023
Winter Term Add/Drop Deadline <i>6 Week I Courses</i>		January	15	2023
M.L. King Jr. Birthday Holiday		January	16	2023
Winter Term Add/Drop Deadline <i>12 week courses</i>		January	23	2023
Presidents' Day		February	20	2023
Mini-Term Starts		February	21	2023
Mini Term Add/Drop Deadline		February	27	2023
Winter Term Ends		April	2	2023
Spring Vacation	From:	April	3	2023
	To:	April	9	2023
Spring Term Starts		April	10	2023
Spring Term Add/Drop Deadline <i>6 Week I courses</i>		April	16	2023
Spring Term Add/Drop Deadline <i>12 Week Courses</i>		April	23	2023
Mini-Term Starts		May	22	2023
Mini Term Add/Drop Deadline		May	28	2023
Memorial Day Holiday		May	29	2023
Spring Term Ends		July	2	2023
Summer Vacation	From:	July	3	2023
	To:	July	9	2023
Summer Term Starts		July	10	2023
Summer Term Add/Drop Deadline <i>6 Week I Courses</i>		July	16	2023
Summer Term Add/Drop Deadline <i>12 Week Courses</i>		July	23	2023
Mini-Term Starts		August	21	2023
Mini-Term Add/Drop Deadline		August	27	2023
Labor Day Holiday		September	4	2023
Summer Term Ends		October	1	2023
Fall Break	From:	October	2	2023
	To:	October	8	2023
Fall Term Start		October	9	2023
Fall Term Add/Drop Deadline <i>6 Week I Courses</i>		October	15	2023
Fall Term Add/Drop Deadline <i>12 Week Courses</i>		October	22	2023
Mini-Term Starts		November	20	2023
Thanksgiving Day Holiday	From:	November	23	2023
	To:	November	24	2023
Mini-Term Add/Drop Deadline		November	28	2023
Winter Holiday	From:	December	24	2023
	To:	January	1	2024
Classes Resume		January	2	2024
Fall Term Ends		January	7	2024